



TORONTO SHEET METAL  
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SHEET METAL WORKERS'  
INTERNATIONAL ASSOCIATION  
LOCAL UNION NO. 30  
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# LOCAL JOINT APPRENTICESHIP COMMITTEE

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September 15, 2014

BULLETIN # 16-14

**TO: ALL EMPLOYERS OF LOCAL 30 SHEET METAL APPRENTICES**

## **2014-2015 NIGHT SCHOOL PROGRAM**

The night school program for Local 30 sheet metal apprentices will start at the end of September and run for 20 weeks. There will be 11 classes, 3 phases, involving a total of approximately 230 students. Please refer to the following **General Outline** for details.

Your assistance is solicited in having you verify that your apprentice(s) has received the notification and will be attending classes. If the apprentice(s) is no longer employed by your company, has not received a notification, or indicates that he/she will encounter difficulties attending classes, you are asked to contact, or have them contact, the Association Office at 905-886-9627 or by emailing Alice Sturk at [asturk@tsmca.org](mailto:asturk@tsmca.org)

Attendance will be enforced in accordance with the current Collective Agreement and employers are going to be asked to support action against apprentices who refuse to attend classes. If the industry is to develop capable, confident and qualified journeymen, it must insist on compliance with approved apprentice training programs. Local Union No. 30 and the Employers have a responsibility to ensure that the sheet metal industry and its workers are positioned and prepared to meet the ever-changing technology that buyers of construction require and demand.

## NIGHT SCHOOL PROGRAM GENERAL OUTLINE

The night school program is co-sponsored and administered by the Toronto Sheet Metal Contractors Association and Local Union No. 30 through the Local Joint Apprenticeship Committee (LJAC). The program is set up in three phases and each phase runs for 20 weeks, one night per week, usually three hours per class. Apprentices are required to complete the three phases of this program in addition to the day school program. The material covered at night school is to supplement on the job training and to reinforce a number of the day school courses. The material covered by the night school program has been approved, by the LJAC, as part of the apprenticeship-training requirement.

The Ministry of Training, Colleges and Universities has agreed that full attendance and successful completion of each night school phase will result in a credit of 60 hours against the total apprentice-training program of 9,000 hours.

The registration fee process will be as follows:

- Apprentices will be charged a nominal \$50.00 registration fee which will be collected by the instructor on the first night of classes. Apprentices will receive a receipt for the \$50.00 fee. Following compliance with attendance requirements and successful completion of all three phases, the registration fee will be reimbursed.
- Registration costs associated with the training centre or school will be paid by the LJAC. There may be other registration requirements to be completed by the apprentice for the schools records; this registration should be done on the first class night.

Prizes are awarded to the top two students in each class, \$150.00 for first place and \$100.00 for second. All apprentices who complete their course successfully receive a Certificate of Achievement.

At the end of the year, top 5<sup>th</sup> year apprentices compete for the Colin Gordon Trophy and \$300 cash 1<sup>st</sup> place/\$200 cash 2<sup>nd</sup> place. Top Phase 3 students compete for the Ron Browne Memorial Trophy and \$200 cash prize. The winner and first runner-up of the Colin Gordon Trophy advance to the Ontario Apprentices Competition.

In addition the Allan Defoe Memorial Trophy of \$500 was established in 2013 and is now awarded to the top graduating Sheet Metal Journeyperson of the year. The winner is based on the best marks for all three day and three night sessions of schooling and includes the C of Q results.

Each year in May the LJAC sponsors an awards presentation to honour Phase 3 graduates, top students in each class, the competition winners and the Allan Defoe Memorial award. Certificates, registration fee refunds and prizes are presented to the apprentices. Employer representatives are invited to present prizes to the competition winners.

All cost associated with the program, including sheet metal supplies and supplementary fee paid to the teachers, are shared by the Association and Local Union No. 30.