



# TORONTO SHEET METAL CONTRACTORS ASSOCIATION

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TO: ALL TSM MEMBERS

## SMACNA PROJECT MANAGERS INSTITUTE

In 2012 we held SMACNA's Project Managers Institute. All those in attendance and the firms they were employed by gave the course a glowing report and advised they would have additional people attend the course when it is presented again. With this in mind we are contemplating holding this valuable program at the Ontario Sheet Metal Workers Training Center in late October or early November if significant interest is expressed by our contractors.

We would require a minimum of fifteen participants with a maximum of twenty.

The attached sheets provide the Program Description, Target Audience and Instructors as well as giving insight into the programs time lines.

This program is traditionally provided by SMACNA in the southern portion of the United States and with a course cost of \$2,200 plus dinners, hotel accommodations and air travel costs. This cost of attendance may be prohibitive.

The anticipated cost for holding the program at our centre would be **\$1,950 per attendee** The cost includes breakfast and lunch each day. For those requiring overnight accommodations we can tie into the preferred rates negotiated at local hotels by our Training Centre for in-school apprentices.

If your firm has an interest in having one or two of your key individuals participate in the program, please complete the lower part of this bulletin and fax or e-mail it back to the Association Office (jaltmann@tsmca.org).

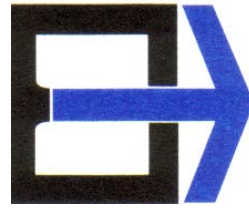
Company Name: \_\_\_\_\_

We would be interested in sending someone to this course. Yes \_\_\_\_\_ No \_\_\_\_\_

Number of individuals you would consider sending: \_\_\_\_\_

Contact \_\_\_\_\_

E-mail \_\_\_\_\_



# SMACNA's

## Project Managers Institute

Experienced SMACNA Contractors know that their best project Managers take ownership of their projects.

This concentrated 2 ½ day program aims to build upon existing project management skills by strengthening project managers' proficiencies in:

- Communication
- Leadership
- planning
- business practices

### Program Objectives:

- Build and lead powerful, integrated project teams
- Understand and master financial control of projects
- Plan projects to maximize profits and customer satisfaction
- Develop and maintain profitable customer relationships

The program is limited to 20 participants