

TORONTO SHEET METAL CONTRACTORS ASSOCIATION

NOTICE OF  
ANNUAL GENERAL MEETING

TAKE NOTICE that the Annual General Meeting of Members of the Toronto Sheet Metal Contractors Association will be held at 4:00 pm on Thursday, May 8, 2014, at the Sheraton Parkway Toronto North, Richmond Hill, Ontario, for the purpose of:

- a. receiving the financial statements and report of the auditors for the fiscal year ended December 31, 2013;
- b. appointing auditors, and authorizing the Directors to fix their remuneration;
- c. considering and, if thought fit, approving and ratifying all acts and proceedings of the Board of Directors and of the Officers of the Group since the last Annual & General Meeting of Members as set forth or described in the minute books and/or in the financial statements of the Group;
- d. considering and, if thought fit, approving the 2014 budget, a copy of which is enclosed;
- e. electing two (2) new directors;
- f. enacting, amending or repealing the By-Laws of the Association if required;
- g. transacting such other business as may properly be brought before the meeting.

If you cannot be present, please complete, sign and return by fax the enclosed Instrument of Proxy. If the member is a Corporation, the Instrument of Proxy must be under its corporate seal or under the hand of an Officer or Attorney so authorized. For reference we have enclosed a listing of the current Board of Directors who may be appointed proxy at your discretion.

Dated at Toronto this 24th day of April 2014.

By Order of the Board of Directors



W. Peterson, Executive Director